

Permit # \_\_\_\_\_

### CITY OF POTH COMMERCIAL BUILDING PERMIT APPLICATION

ADDRESS/ LOCATION: \_\_\_\_\_ (LOT)(APT)(STE) \_\_\_\_\_

APPLICANTS NAME: \_\_\_\_\_

APPLICANTS ADDRESS: \_\_\_\_\_

PHONE & EMAIL \_\_\_\_\_

GENERAL CONTRACTOR: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

BUSINESS USE: \_\_\_\_\_

(State Specifically what business will be used for attach if additional space needed)

DESCRIPTION OF WORK: \_\_\_\_\_

IS THIS PROJECT: \_\_\_\_\_ NEW CONSTRUCTION \_\_\_\_\_ REMODEL/ADDITION

PREVIOUS USE OF BUILDING: \_\_\_\_\_

<b>If following work if required List Contractor &amp; Permit/License #</b>  ELECTRIC _____  PLUMBING _____  GAS _____  MECHANICAL _____  NFPA 13R FIRE SPRINKLER SYSTEM _____	<b>CORNER LOT?</b>  _____ YES  _____ NO	FRONT SETBACK: _____  REAR SETBACK: _____  SIDE SETBACK (R.): _____  SIDE SETBACK (L.): _____  <b>SETBACKS ARE MEASURED FROM THE PROPERTY LINE. NOT THE CURB.</b>
	<b>CURRENTLY OCCUPIED?</b>  _____ YES  _____ NO	<b>IS PROJECT REGISTERED FOR TAS REVIEW?</b> _____ YES _____ NO <b>CONFIRMATION #:</b> _____

**LEGAL DESCRIPTION:** LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ SUBDIVISION \_\_\_\_\_ UNIT \_\_\_\_\_

OR TRACT \_\_\_\_\_ SECTION \_\_\_\_\_ SURVEY \_\_\_\_\_ ABSTRACT \_\_\_\_\_

**FOUNDATION TYPE:** \_\_\_\_\_ PIER/BEAM \_\_\_\_\_ SLAB \_\_\_\_\_ OTHER \_\_\_\_\_

**ROOFING MATERIALS:** \_\_\_\_\_ COMP \_\_\_\_\_ WOOD \_\_\_\_\_ TILE \_\_\_\_\_ BUILT UP \_\_\_\_\_ OTHER \_\_\_\_\_

**ROOF DESIGN:** \_\_\_\_\_ TRUSS \_\_\_\_\_ CONVENTIONAL \_\_\_\_\_

**RETAINING WALL:** \_\_\_\_\_ CONCREETE \_\_\_\_\_ KEYSTONE \_\_\_\_\_ OTHER \_\_\_\_\_ HEIGHT \_\_\_\_\_

**SQ. FOOTAGE OF PROJECT** \_\_\_\_\_

**NUMBER OF PARKING SPOTS:** \_\_\_\_\_ **NUMBER OF SEATS:** \_\_\_\_\_

**OUTSIDE STORAGE:** \_\_\_\_\_

**PROVIDE DISTANCE OF NEAREST FIRE HYDRANT TO THE PROPOSED STRUCTURE:** \_\_\_\_\_

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**DOES YOUR BUSINESS INVOLVE THE SALE, USE OR STORAGE OF:**

- Hazardous Materials                       Paint Products                                       Welders/Torces
- Flammables/Combustibles               Wood Working Process                               Food Preparation
- Explosives/Fireworks                       Metal Working Process                               Alcoholic Beverages
- Poisons/Acids                                       Auto Repair or Storage

**I HEREBY CERTIFY THAT AN ASBESTOS SURVEY HAS BEEN PERFORMED IN ACCORDANCE WITH THE TEXAS ASBESTOS HEALTH PROTECTION RULES (TAHPR) AND THE NATIONAL EMISSION STANDARDS FOR HAZARDOUS AIR POLLUTANTS (NESHAP) FOR THE AREA(S) BEING REVOLATED AND/OR DEMOLISHED.**

- **If your business is a restaurant, private club, church or daycare you will be required to provide a seating and floor plan which depicts the accurate square footage of lease space/building.**
- **All applications must submit parking site plan showing dumpster locations**

**VALUATION OF WORK:** \_\_\_\_\_

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

BY SIGNING THIS APPLICATION YOU ARE VERIFYING ALL INFORMATION IS CORRECT.

**\*\*\* PLANS SUBMITTED NOT TO EXCEED 24" IN LENGTH AND NO SMALLER THAN 8"X 11" \*\*\***

**The permit has been reviewed by city representative. A review of the specification of the project were conducted on \_\_\_\_\_ and it was determined that:**

- the proposed development as submitted is in conformance with the development standard and meets all regulations and specifications as required by the City of Poth**
- the proposed development as submitted does not meet with the development standard and regulations and specifications as required by the City of Poth**
- the proposed application was incomplete and additional information is required.**

**Reviewed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CERTIFICATE OF OCCUPANCY**

**Upon completion of all construction (including driveways and parking) and all final inspections have been submitted, upon written request by the Owner or Contractor, a Certificate of Occupancy shall be issued by the City. Though connected, city utilities shall not be released until a Certificate of Occupancy is issued. If the building is occupied prior to issuing the Certificate of Occupancy, the City may, upon ten calendar days written notice to the Owner, disconnect the city utilities.**

**Date Inspection Submitted:** \_\_\_\_\_

**Reviewed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

**APPLICATION FEE:** \_\_\_\_\_ **CHECK/CASH:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **RECEIVED BY:** \_\_\_\_\_