

\$ _____

City of Poth Development Permit # _____

City of Poth, Texas DEVELOPMENT PERMIT -- SIGNS

1. Name of Applicant: _____

Mailing Address: _____

Phone #: Home _____ Work: _____

Property Owner: _____

Mailing Address: _____

Phone #: Home _____ Work: _____

2. Location of property (complete as appropriate) if located in a subdivision:

Name of Subdivision	Section No.	Blk #	Lot #
If not located in a subdivision			
Name & No of Survey/Abstract		Acreage	
Location Description - Physical Address (attach a vicinity map)			

3. Nature of Business for proposed sign:

4.. Description / Specifications

Provide one copy of plans & specifications of proposed construction showing property dimensions, set backs, size of structure & distance from any existing buildings.

11. By signing below, I the undersigned certify that I am authorized to place said structure on the above described property and that I agree to the conditions/provisions set forth in City Ordinance # 051908. I further understand that any alteration of submitted plans and specifications which are not approved by the City could result in the nullification of this permit by the City of Poth.

Printed

Name: _____ Signature: _____

Date: _____

**** All permits not used and completed expire 180 days from date of approval****

City of Poth, Texas DEVELOPMENT PERMIT – SIGNS

FOR USE BY CITY ADMINISTRATION

The above named applicant applied for a development permit on _____.

The application has been reviewed by a city representative. A review of the specification of the project were conducted on _____.

and it was determined that the proposed development as submitted is in conformance with the development standard and meets all regulations and specifications as required by the City of Poth.

and it was determined that the proposed development as submitted does not meet with the development standards and regulations & specifications as required by the City of Poth.

and it was determined that the application was incomplete and additional information is required.

Reviewed by: _____ Date: _____

1. Permit must be submitted on such forms provided by the city and must be accompanied by the information, drawings and descriptive data required by the city to ensure proper regulations of the Sign and to ensure compliance with this ordinance.
2. Sign permit to construct, erect or place a sign, is valid for 180 days from the date of issuance, unless earlier revoked,
3. Revocation of a sign permit may be issued for a violation of this ordinance. Prior written notice of a proposed revocation to the permittee will be given and an opportunity to respond to the reasons for revocations prior to making a decision thereon.
4. A sign which was erected after the effective date of this sign ordinance or which was erected, constructed, altered, repaired, or relocated in violation of this ordinance shall be required to be removed by the party responsible for such sign within 3 days.
5. Failure to remove an illegally erected, constructed, altered, repaired or relocated sign within three days after being notified to do, or it appears that the illegal sign placement poses an immediate danger to the public, then such sign may be removed by the city at the expense of the party responsible.

(b) *Permit fees.* Permit fees shall be based on the following schedule:

TABLE INSET:

Total square feet of advertising faces for permanent free standing sign	Fee
1--100	\$ 30.00
101--300	60.00
301--600	90.00
601--900	120.00
901 or greater	150.00

(c) *Ordinary maintenance and repair.* No permit shall be required for ordinary maintenance and repair of the sign or changing of the advertising message. "Normal maintenance" includes changing messages without changing the sign or its components, cleaning, and replacement of bulbs or fluorescent tubes. Changing existing message panels or letters is normal maintenance.

Sec. 6 Nonconforming sign standards.

A nonconforming sign is a sign that was lawfully established prior to the effective date or applicability of these regulations or subsequent amendments, but does not comply with current sign regulations.

(a) *Retention of nonconforming signs.* A nonconforming sign may continue except as otherwise provided in or authorized by this section.

(b) *Alterations.* A nonconforming sign may not be enlarged in any way to include larger supporting structures, sign face area, or height. A change in the information on the face is allowed if the change does not increase the area of the sign face.