



CITY OF POTH REQUEST FOR EXTENSION

A \$15.00 EXTENSION FEE IS COLLECTED AT TIME OF REQUEST

Payment extension for the current bill due will be granted for the 17th day of the following month, at which time **I agree to pay entire balance due on my account (both current and delinquent)**. No further extensions will be granted after the services have been disconnected until full payment has been collected.

Failure to pay by the 17th will result in disconnection of services and a \$30.00 reconnect fee will be collected at the time of payment for services to be restored.

*All Extensions must be obtained by ACCOUNT HOLDER ONLY, in person at City Hall.

I, _____, request an extension of payment of my
(Print Name)
water bill until the 17th day of next month.

Acct #: _____ Physical Address: _____

Phone#: _____

Requested by: _____ Date: _____

Approved by: _____ Date: _____