

AMENDMENT

ORDINANCE NO : 111912 – ADMINISTRATIVE ORDINANCE

AMENDMENT NO: I

ORDINANCE NO. 111912 IS HEREBY AMENDED AS FOLLOWS:

Section 6 Preliminary Meeting with City Engineer

6.1 Any person who desires to pursue development within the City limits may request a meeting with the City Engineer to discuss City codes and ordinances applicable to the proposed development prior to submitting a development request.

6.2 A person who desires to meet with the City Engineer must complete a request provided by the City Secretary to schedule a meeting with the City Engineer. Since the City Engineer provides services to the City on an hourly fee basis, the person shall be required to prepay to the City a minimum of two (2) hours at \$150.00 per hour for service by the City Engineer. The fee is non-refundable, but the person requesting the services may reschedule if the City Secretary is notified at least 24 hours before the scheduled meeting.

6.3 Informational Purposes Only

The person requesting the meeting with the City Engineer shall acknowledge the meeting is for informational purposes only and the City Engineer cannot approve any developments until submitted under the terms herewith or pursuant to other City Ordinances.

Request For Preliminary Meeting

This form is to be used to request a preliminary meeting with the City Engineer prior to submission a development request.

Name of Proposed Subdivision: _____
(if applicable)

Developer Name: _____

Address: _____

Phone: _____

Cell: _____

Fax: _____

Email: _____

I request a preliminary meeting with the City Engineer. I understand that when there is no City Engineer on the city payroll, as a salaried employee, all professional fees charged by the City Engineer for the requested meeting shall be my responsibility for payment.

Signature: _____

Date: _____