

Flood Plain  
Development Permit  
Forms

**City of Poth, Texas**  
**DEVELOPMENT PERMIT**  
**In Designated Flood Hazard Areas**

**1. Name of Applicant:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone #: Home** \_\_\_\_\_ **Work:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone #: Home:** \_\_\_\_\_ **Work:** \_\_\_\_\_

**2. Location of property (complete as appropriate) if located in a subdivision:**

Name of Subdivision	Section No.	Blk #	Lot #
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If not located in a subdivision

Name & No of Survey/Abstract	Acreage
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Location Description - Physical Address (attach a vicinity map)

**3. Nature of proposed construction (check and complete as appropriate)**

☐ Residential ☐ Commercial ☐ Other \_\_\_\_\_

☐ Alteration of a Natural Waterway or Drainage Course

☐ Placement of Fill

**4. Description of proposed construction (check and complete as appropriate)**

☐ New Construction ☐ Substantial improvement to existing structure

☐ House ☐ Mobile Home ☐ Non-Residential - Specify \_\_\_\_\_

☐ Commercial: Name: \_\_\_\_\_ Type: \_\_\_\_\_

☐ Other: \_\_\_\_\_

**6. Will proposed construction require any plumbing?** ☐ Yes ☐ No

If Yes please complete and submit Lead & Copper Sampling Inspection / Agreement: State requirement:

**7. Manufactured or Prefabricated Housing (please complete following -- Copy of title may be requested for review)**

a. size: \_\_\_\_\_ b. Serial # \_\_\_\_\_

c. make: \_\_\_\_\_ d. model: \_\_\_\_\_

**8. Zoning Regulations -- Restrictions (additional information available at City Office)**

**9. Description / Specifications**

Provide one copy of plans & specifications of proposed construction showing property dimensions, set backs, size of structure & distance from any existing buildings. (Describe)

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**11. By signing below, I the undersigned certify that I am authorized to place said structure on the above described property and that I agree to the conditions/provisions set forth in this permit. I further understand that any alteration of submitted plans and specifications which are not approved by the City could result in the nullification of this permit by the City of Poth.**

**Printed**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**\*\* All permits not used and completed expire one (1) year from date of approval\*\*\***

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**FOR USE BY CITY ADMINISTRATION**

Is the property located in an identified Flood Hazard Area? ☐ Yes ☐ No

Is additional information required? ☐ Yes ☐ No

Are other Federal, State or Local Permits Required? ☐ Yes ☐ No

Are other County regulations applicable? ☐ Yes ☐ No

☐ Exemption Certificated Issued

☐ Permit Application Approved

☐ Permit Application Rejected

Reviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Please remit a \$50.00 non-refundable Permit Fee payable to the City of Poth



**City of Poth, Texas**  
**Notice to Development Permit Applicant**  
**In Designated Flood Hazard Areas**

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: Home \_\_\_\_\_ Work: \_\_\_\_\_

The above named applicant applied for a development permit on \_\_\_\_\_

The application has been reviewed by the City and it was determined that the proposed development is located within an identified flood plain of Wilson County.

The City has reviewed plans and specifications of the proposed development for conformance with the development standards required by the City of Poth Flood Management Regulations.

Based on this review, the City deems it appropriate to:

- ☐ Approve the Application for Development
- ☐ Reject the Application for Development

Condition for Approval/Reasons for rejection are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Warning --** The flood hazard boundary maps and other flood data used by the City in evaluation flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. Construction standards required by City of Poth Flood Plain management regulations are the minimum standards deemed necessary to minimize or eliminate flood damage. But reliance on these minimum standards shall not create liability on the part of the City in the event of flooding or flood damage occurs.

I, the undersigned applicant, do hereby:

- ☐ acknowledge the warning and disclaimer of liability of the City;
- ☐ agree with the condition of permit approval ;
- ☐ agree to construct my development in strict compliance with the specified condition once a permit is issued
- ☐ agree to provide certification of work as may be required; or
- ☐ disagree with the reasons for rejection of my application and desire to make a formal appeal to the City of Poth
- ☐ disagree with the conditions for approval of a development permit and desire to make a formal appeal to the City of Poth

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

City Representative: \_\_\_\_\_ Date \_\_\_\_\_

**City of Poth, Texas**  
**Development Permit Exemption Certificate**  
**In Designated Flood Hazard Areas**

Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone #: Home \_\_\_\_\_ Work: \_\_\_\_\_

The above named applicant applied for a development permit on \_\_\_\_\_

The application has been reviewed by the City and it was determined that the proposed development is not located within an identified flood plain of the City Of Poth .

This Certificate exempts the applicant from development standards required by the City of Poth Floodplain management regulations. Work is hereby authorized to proceed on the following described property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Warning --** The flood hazard boundary maps and other flood data used by the City in evaluation flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. This exemption certificate does not imply that developments outside the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of this exemption certificate shall not create liability on the part of the City of Poth, or any officer or employee of the City in the event of flooding

I, the undersigned applicant, do hereby acknowledge the warning and disclaimer of liability of the City:

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

City Representative: \_\_\_\_\_ Date \_\_\_\_\_



**City of Poth, Texas**  
**Issuance of Variance to Flood Plain Management Regulations**  
**In Designated Flood Hazard Areas**

**Name of Applicant:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone #: Home** \_\_\_\_\_ **Work:** \_\_\_\_\_

The above named applicant made an appeal of the City's conditions for permit approval and requested a variance from the construction standards required by the City of Poth Flood Plain Management regulations for proposed developments within an identified flood hazard area.

After careful consideration of the reasons for request of variance, the City Council of the City of Poth has determined that it is within the scope of variance procedures as outlined in the City of Poth Flood Plain Management Regulations to grant this request for variance from flood plain construction standards.

The base flood elevation at the location of your proposed development has been determined at  
\_\_\_\_\_ feet mean seal level.

You are hereby authorized to construct your lowest floor ( including basement ) at elevation  
\_\_\_\_\_ feet mean seal level.

Additional variance from development standards:  
\_\_\_\_\_  
\_\_\_\_\_

**Notice** – All development must be in strict conformance with the variances stated here and other conditions stated on the development permit. Any variation will result in immediate suspension of the variance and the development permit. Flagrant violation of the conditions of this variance will result in the City Council seeking injunction relief or civil penalties.

**Warning** – The granting of a variance is for construction standards only. It is not a variance from the requirement to purchase flood insurance. Premiums for flood insurance coverage on the structure will increase as a result of construction the first floor below the base flood level has also increased the risk of flood damage and possible loss of life.

**Disclaimer of Liability:** The City Council court of the City of Poth and any officer or employee of the City of Poth are not liable for damages or loss of life resulting from flooding on the property for which a variance was granted.

I, the undersigned applicant, do hereby acknowledge that I have read the variance provisions stated above and that I understand them and intend to comply fully with them. I also acknowledge that my flood insurance costs will increase and flood damage potential to my structure will increase. I am fully aware that City Of Poth is not libel for damages to my property or structure and I accept full responsibility for the risks associated with this variance. I also certify that in the event I sell my property or structure in the future, I will give notice of this variance to the purchaser.

**Applicant Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**City Representative:** \_\_\_\_\_ **Date** \_\_\_\_\_