

Residential Driveway Permit

Driveway Permit Application

ADDRESS/ LOCATION: _____(LOT)(APT)(STE)_____

APPLICANTS NAME: _____

MAILING ADDRESS: _____

PHONE & EMAIL _____

GENERAL CONTRACTOR: _____

PROPERTY OWNER: _____

DESCRIPTION OF WORK: _____

LEGAL DESCRIPTION: LOT _____ BLOCK _____ SUBDIVISION _____ UNIT _____
OR TRACT _____ SECTION _____ SURVEY _____ ABSTRACT _____

LOCATION DESCRIPTION: ____ Attach Vicinity Map _____

SQ. FOOTAGE OF PROJECT _____

NUMBER OF PARKING SPOTS: _____ VALUATION OF WORK: _____

CORNER LOT? ____ YES ____ NO CURRENTLY OCCUPIED? ____ YES ____ NO

NATURE OF PROPOSED CONSTRUCTION _____ Residential _____ Commercial _____ Other _____

Description of Proposed construction: _____ Concrete _____ Asphalt _____ Base Material _____ Other _____

Description of proposed size: _____ Single 12' _____ Double 20' _____ Other _____

Provide copy of plans & specifications, of proposed construction showing property dimensions, setbacks, size & distance from any existing buildings. PLANS SUBMITTED NOT TO EXCEED 24" IN LENGTH AND NO SMALLER THAN 8"X 11"

Acknowledgement: I agree that if driveway applied for in this permit is extended onto city property and constructed of concrete material, a seam will be installed at the property line to facilitate repairs of utility lines on city property and that I will be responsible for replacing and/or resurfacing driveway after repairs are done by City. Further, the City will maintain portion of driveway that extends onto city property only if it is constructed of base or asphalt material. Any Alteration of submitted plans and specifications which are not approved by the City will result in nullification.

APPLICANT SIGNATURE: _____ DATE: _____

BY SIGNING THIS APPPLICATION YOU ARE VERIFYING ALL INFORMATION IS CORRECT.

FOR OFFICE USE ONLY

APPLICATION FEE: _____ CHECK/CASH: _____ DATE: _____ RECEIVED BY: _____

For City Use Only
Driveway Application Review

Applicant: _____

Address: _____

Phone#: _____

The site plan has been reviewed by a city representative. A review of the specifications of the project was conducted on _____ and it was determined that:

[] the proposed development as submitted **does not meet** with the development standard and regulations and specifications as required by the City of Poth

Reviewed by: _____ Date: _____

[] the proposed application **was incomplete** and additional information is required.

Reviewed by: _____ Date: _____

[] the proposed development as submitted is in conformance with the development standard and meets all regulations and specifications as required by the City of Poth and **has been approved**
by: _____ Date: _____