

# Preliminary Subdivision Plat Review Application

Plat Owner \_\_\_\_\_

Proposed Project Site \_\_\_\_\_

Proposed Use \_\_\_\_\_

Applicant/Architect Firm \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_

Phone Number \_\_\_\_\_

Current Zoning \_\_\_\_\_

In Compliance with Zoning?      ☐ Yes      ☐ No      If No, Explain \_\_\_\_\_

\_\_\_\_\_

Describe general plans of subdivision : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**The City of Poth will have 60 days to review the preliminary subdivision plat**

**Application for preliminary plat needs to be accompanied by two (2) copies.**

**Fire Flow Data for subdivisions in General Business, Manufacturing or Residential Districts of more than 3 lots, and Professional Seal must be on plans when required by codes and state law. \$300 fees paid upon submitting application.**

**I understand by placing my signature below that this is an application for subdivision plat review only. I further understand this application is for approval of the preliminary plat for layout only. It does not constitute final approval. No sales until final plat approved.**

**Applicant's Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

For Office Use Only

Fee: \_\_\_\_\_ Check/Cash: \_\_\_\_\_ Date \_\_\_\_\_ Received by \_\_\_\_\_

# Preliminary Subdivision Plat Review Application

## City responsibility

- Provide developer with copies of Zoning Ordinance and Subdivision Ordinance (at his cost) and copy of Major Thoroughfare Plan
- Review subdivision application
- Evaluate size of subdivision
- Submit plan to Planning & Zoning Committee
- Make sure application conforms to preliminary plat approval checklist
- Once preliminary subdivision plat has been approved, applicant must meet all requirement of the final plat check list.

# Preliminary Subdivision Plat Review Application

This preliminary subdivision application has been reviewed by a city representative.

A review was conducted on \_\_\_\_\_ and it was determined that:

- ☐ The proposed subdivision as submitted is in conformance with the development standard and meets all regulations and specifications as required by the City of Poth
- ☐ The proposed subdivision as submitted does not meet with the development standard and regulations and specification of the City of Poth
- ☐ The proposed subdivision application was incomplete and additional information is required

Reviewed by \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by Planning & Zoning Commission : \_\_\_\_\_